



NOTRE DAME ELEMENTARY SCHOOL  
 1200 Notre Dame Avenue  
 Belmont, CA 94002  
 www.nde.org

**FIELD TRIP PERMISSION FORM**

Field Trips are privileges afforded to students; no student has the absolute right to a field trip. Students may be denied participation if they fail to meet academic or behavioral requirements. **The following Field Trip Permission Form MUST be signed by the parent or guardian and given to their homeroom teacher.** Students who fail to bring in this form will not be allowed to participate in the field trip. Telephone calls or any other written note are not acceptable – please refer to the School Handbook.

I/WE, the parent(s)/guardian(s) of \_\_\_\_\_ request that the school allows my/our son/daughter to participate in a field trip to \_\_\_\_\_.

Educational Purpose:

Date of Field Trip:

**Return form by:**

**Departure from School:**

**Arrival back to School:**

**Please Note:**

We hereby release and save harmless the school of Notre Dame Elementary and any and all of its employees from any and all liability for any and all harm arising to my/our son/daughter as a result of this trip. In case of emergency, I give permission for \_\_\_\_\_ to be taken to a physician or hospital by either a parent in charge or by school personnel. I understand that every effort will be made to contact me.

**Parent/Guardian Signature:** \_\_\_\_\_

**MEDICAL RELEASE FORM**

**Student's Name:** \_\_\_\_\_

**Medical Insurance Information:**

Group/Company Insurance Company: \_\_\_\_\_

**Policy Number:** \_\_\_\_\_

**Known Allergies/Allergic Reactions:** \_\_\_\_\_

**Medication to be taken on Field trip:** \_\_\_\_\_

**Other Pertinent Medical Information** \_\_\_\_\_

Current Medication(s): \_\_\_\_\_

Mother's Daytime #: \_\_\_\_\_ Father's Daytime #: \_\_\_\_\_

Mother's Cell Phone #: \_\_\_\_\_ Father's Cell Phone #: \_\_\_\_\_

Thank you for offering to drive on the field trip. Please take the students directly to the field trip and return immediately to school at the end of the trip. Please do not stop for refreshments. This causes problems with groups returning at different times. It also adds an unnecessary liability to the event.